

GAVILAN COLLEGE CURRICULUM MEETING
Monday, December 10, 2001
MINUTES

Present: L. Halper, B. Donovan, J. Howell, B. Funk, M. Machado, S. Dodd, T. Flippen, A. Porcella, B. Lawn, J. Olivas, M. Levine, F. Lozano, D. VanTassel, R. Sharboneau, K. Wagman, K. Child, S. Carr, M. Johnson, J. Baker

Guests: Bob Beede, Marlene Dwyer, Ellen Venable

I. Call to Order

The meeting was called to order by chairwoman L. Halper at 3:14 p.m.

II. Approval of Minutes of November 26, 2001

Minutes approved, MSC Dodd/VanTassel.

III. Old Business

A. English 420 Reading Improvement Lab Form C – MSC Howell/Dodd

J. Olivas recommended that the same statement that is in the catalog regarding this course be put in the schedule.

B. CSIS/Lib 6 WebPage Authoring I Form C – MSC Funk/Dodd

C. Curriculum Report

There were no reports from the technical and structural subcommittees.

D. W/F Grading Policy – This policy will not be instituted at this time.

E. Form J Draft for New Certificates – MSC Flippen/Funk

To be put on the website.

IV. New Business

A. Incompletes – After discussion about whether incompletes should become an F if the student does not fulfill the incomplete requirements, it was decided that the committee members should take this issue back to their departments for further discussion. This is an agenda item for the January Board meeting.

B. Curriculum Policies and Procedures – MSC Child/VanTassel

Approved implementation with change to read, "...shall ensure there are procedures..."

C. Community Education Classes for Spring – There was concern that several classes offered through Community Ed are also offered as credit classes and that the deans had not been contacted regarding the C.E. classes. Marty will bring these concerns to Rachel.

D. Form As

1. CSIS 78 – "SQL and Database Management Systems" – MSC Funk/Dodd

2,3,4. ESL 501, 501 First Half, & 501 Second Half – "Survival ESL" – MSC VanTassel/Funk
Approved with change in number to fit computer coding; title may remain the same or be changed as necessary.

5,6,7. ESL 502, 502 First Half, & 502 Second Half – "Survival ESL" – MSC VanTassel/Lozano
Approved with change in number to fit computer coding; title may remain the same or be changed as necessary.

8,9,10. ESL 503, 503 First Half, & 503 Second Half – "Survival ESL" – MSC Carr/Lozano
Approved with change in number to fit computer coding; title may remain the same or be changed as necessary. The ESL Department was commended for its hard work on these courses.

E. Form Bs

1. CSIS 109 – "Interactive Animation and Authoring: Director" – MSC Funk/Machado
Remove repeatability. Bob Beede distributed the matrix for Digital Media Production certificates of achievement. The committee commended him for his work.

2. CSIS 177 – "Operating System, Networking Lab" – MSC VanTassel/Funk
Approved with addition of statement to catalog: "Students repeating this course will learn new and advanced features and refine their repertoire of skills."

3. CSIS 18 – "UNIX/C++ Programming" – MSC Howell/Dodd
Approved with change in Category 2 from 20%-50% to 30%-50%.

4. Art/CSIS 76 – "Digital Illustration" – MSC Howell/Lozano

5. Art/CSIS 79 – "Portfolio Development" – MSC Lozano/VanTassel
Approved with recommendation to research transferability.
6. Art/CSIS 114 – "Digital Media Production" – MSC Lozano/Funk
Approved with change in advisory/prerequisite statement.

F. Form C

1. PE 39 – "Fencing" – MSC Child/VanTassel

G. Form E

1. AMT 100A – "General Aircraft Technology" – MSC to table VanTassel/Dodd
Correct hours to untable.

V. First Meeting Date for Spring 2002

The next meeting will be Monday, February 11, 2002. Forms due the Monday prior to the meeting.

VI. Adjournment

The meeting was adjourned at 5:07 p.m. MSC Machado/Porcella

Distribution: L. Halper, K. Wagman, M. Dwyer, B. Donovan, E. Alster, J. Howell, B. Funk, M. Machado, S. Dodd, T. Flippen, A. Porcella, B. Lawn, J. Olivas, M. Levine, F. Lozano, D. VanTassel, R. Sharboneau, K. Child, S. Carr, M. Johnson, F. Lopez, J. Parker, Library, ASB Representative B. Hammond, J. Baker, J. Clifford, N. Juarez, A. Oropeza, C. Ramirez

GAVILAN COLLEGE CURRICULUM MEETING

Monday, December 10, 2001

3:10 p.m., SS 206

AGENDA

- I. Call to Order
- II. Approval of Minutes from November 26, 2001
- III. Old Business
 - A. English 420 Reading Improvement Lab Form C
 - B. CSIS/Lib 6 WebPage Authoring I Form C
 - C. Curriculum Report
 - 1. Technical Subcommittee Report
 - 2. Structural Subcommittee Report
 - D. W/F Grading Policy – Report from M. Levine
 - E. Form J Draft for New Certificates
- IV. New Business
 - A. Incompletes
 - B. Curriculum Policies and Procedures
 - C. Community Education Classes for Spring
 - D. Form As
 - 1. CSIS 78 – “SQL and Database Management Systems”
 - 2. ESL 501 – “Survival ESL”
 - 3. ESL 501 (A?) First Half – “Survival ESL”
 - 4. ESL 501 (B?) Second Half – “Survival ESL”
 - 5. ESL 502 – “Survival ESL”
 - 6. ESL 502 (A?) First Half – “Survival ESL”
 - 7. ESL 502 (B?) Second Half – “Survival ESL”
 - 8. ESL 503 – “Survival ESL”
 - 9. ESL 503 (A?) First Half – “Survival ESL”
 - 10. ESL 503 (B?) Second Half – “Survival ESL”
 - E. Form Bs
 - 1. CSIS 109 – “Interactive Animation and Authoring: Director”
 - 2. CSIS 177 – “Operating System, Networking Lab”
 - 3. CSIS 18 – “UNIX/C++ Programming”
 - 4. Art/CSIS 76 – “Digital Illustration”
 - 5. Art/CSIS 79 – “Portfolio Development”
 - 6. Art/CSIS 114 – “Digital Media Production”
 - F. Form C
 - 1. PE 39 – “Fencing”
 - G. Form E
 - 1. AMT 100A – “General Aircraft Technology”
- V. First Meeting Date for Spring 2002
- VI. Adjournment

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